**Steward Accreditation Form**

This form should be completed and returned to The Royal College of Midwives (RCM) when a new Steward has been elected by a Branch, or when a Branch receives a request from the RCM to provide this information to ensure the correct details are being held.

A Steward must be:

1. a fully paid up member of the RCM
2. an employee of the Trust/Health Board/University they represent
3. prepared to attend training courses
4. able to receive emails regarding training, activist briefings or updates

Please complete all the requested information and retain a copy for the Branch files.

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| **Name of Trust/Health Board and Branch** |
|  |
| **Title** | **First Name** | **Surname** | **RCM Membership No.** |
|  |  |  |  |
| **Address** |  |
| **City/Town** |  |
| **Postcode** |  |
| **Home Telephone:** |  |
| **Work Telephone (incl ext):** |  |
| **Mobile:** |  |
| **Please indicate which of the above telephone numbers may be given to members by RCM Connect to contact you in your role as Steward:**Home/ Work/Mobile (delete as applicable): |
| **Home Email Address:** |  |
| **Work Email Address:** |  |
| **Please indicate which of the above email addresses may be given to members by RCM Connect to contact you in your role:**Home Email/Work Email (delete as appropriate) |
| **Date elected by Branch:** |  |
| **By signing this form, I confirm that I have been elected to position by my branch and that the details I have provided on this form are true and correct.** **By signing this form, I consent for contact details indicated above to be used for my role as a workplace representative and for them to be passed onto RCM members. I understand that I will receive communications regarding my role as an RCM Activist and I cannot opt out of these as they are a mandatory part of my role.** |
| **Signed (printed) Name:** |
| **Date signed:** |

Please return this form by email to Activists@rcm.org.uk **(paper copies will not be accepted)**. An electronic version of this form can also be requested from the email address.

If any of the above information changes please email Activists@rcm.org.uk to ensure records are kept up-to-date.